

SUCCESS

Airman & Family Readiness Center

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Call the Airman & Family Readiness Center at 987-2667 for reservation(s).

2019
Career Focus Programs

Federal Resume Workshop 9:00am – 11:00am

Jan 08, Feb 05, Mar 05
Apr 02, May 14, Jun 04
Aug 06, Sep 03
Oct 01, Nov 12, Dec 03

Private Resume Workshop 9:00am – 11:00am

Jan 15, Feb 12, Mar 12
Apr 09, Jun 11, Aug 13,
Oct 08, Dec 10

Job Search in Arkansas 9:00am – 11:00am

Jan 22, Feb 19, Mar 19
Apr 16, Jun 18,
Aug 20, Oct 15, Dec 17

Spouse Employment Programs 9:00am – 11:00am

Jan 29, Feb 26, Apr 23
Jul 23, Oct 22

LRAFB Spring & Fall Career Fairs

Thursday – Mar 12th

Career Fair Strategies Class

8:00am - 9:00am

Employer Panel

9:00am – 10:00am

Resume Reviews

8:30am – 10:30am

Career Fair

11:00am – 2:00pm

Dress for Success

11:00am – 2:00pm

Thursday – Sep 26th

Career Fair Strategies Class

8:00am - 9:00am

Employer Panel

9:00am – 10:00am

Resume Reviews

8:30am – 10:30am

Career Fair

11:00am – 2:00pm

Dress for Success

11:00am – 2:00pm

Supervisors Guide to Career Focus
09 Jan, 03 Apr, 10 Jul, 02 Oct
3:00pm – 4:00pm

Interviewing 101 9:00am – 11:00am

Feb 06, Apr 10, Jun 25
Aug 27, Nov 26

LinkedIn or LeftOut 9:00am – 11:00am

Mar 26, Apr 30,
Jul 30, Oct 29

2019 Career Focus Programs

The career focus programs are continually reviewed and updated to provide our service members and their families with the most up to date information and skills to be successful in their career search and skills development. We welcome any concerns or questions in regards to the course material.

Federal Resume Workshop – 1st Tuesday of each month:

This workshop introduces the attendees to USAJOBS. First hour we cover the in's and out's of USAJOBS and how it works, what to look for. The second hour we go over how to breakdown a federal job announcement and how to formulate a bullet statement to give you the best opportunity for success. Lastly we cover the New Hiring Assessments which became mandatory for new federal hires 16 August of 2018. Call 987-2667 to schedule for the class.

Private Resume Workshop - 2nd Tuesday of each month:

We provide two hours of guidance to create a chronological or functional formatted resume. This course was developed from established resume guidelines and inputs from federal, state, and local Human Resource Managers and Recruiters on their do's and don'ts for an effective resume. We also cover bullet statement writing and go over one in class. Call 987-2667 to schedule for the class.

Job Search in Arkansas – 3rd Tuesday of each month:

This class is designed to assist attendees in seeing the job market in a defined way that works best for them. Most job seekers get overwhelmed and we provide that guidance to make it easier to see what is available, how to apply for it, where those potential careers are. It is a 30 minute brief with 1 hour and half hour internet interaction. Call 987-2667 to schedule for the class.

The following classes are on alternate 4th or 5th Tuesdays of the month:

LinkedIn or LeftOut:

A two hour class going over how to setup a LinkedIn account, how to establish branding for the account, great do's and don'ts, options and use for your profile. Call 987-2667 to schedule the class.

Spouse Employment Programs:

A two hour class that covers the two prime DoD programs for military spouses, the Military Spouse Employment Program (MSEP) and the Spouse Education & Career Opportunities (SECO). We go over the options available the first hour and then access the internet to demonstrate those options. Call 987-2667 to schedule this class.

Interviewing 101:

This two hour class covers an introduction to interview preparation, types of interviews most commonly used and interview questions.

This class is offered quarterly:

Supervisors Guide to Career Focus Programs:

We discuss the classes provided by the A&FRC in all career focus areas listed on the other side of this handout. We provide a review in the class room and then a tour of the A&FRC facility to show the Discovery Resource Center and classrooms as well as handout areas for their airmen.